

UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF ILLINOIS

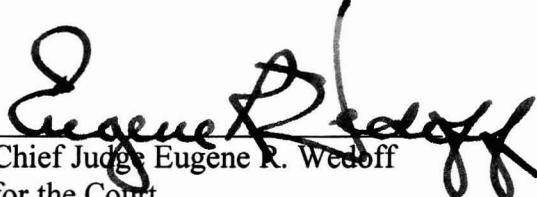
GENERAL ORDER

**Petitions and Adversary Complaints
to be Submitted on Electronic Media**

IT IS HEREBY ORDERED, effective January 3, 2005:

- (1) Attorneys who are not yet Registrants in the Case Management/Electronic Case Filing System must file all petitions (including all documents filed at the same time as the petition) and all adversary complaints (including cover sheets and summonses) on a 3.5 inch computer diskette, a CDROM, or a DVD, in Portable Document Format (pdf).
- (2) Attorneys who are not Registrants must also submit, at the time of filing a petition, a scanned image of a Declaration Regarding Electronic Filing, in the form adopted by the court and available on the court's website or from the clerk's office. The declaration must be signed by the debtor(s) and the attorney in black ink and scanned onto the diskette, CDROM, or DVD as a separate document, also in Portable Document Format (pdf).
- (3) Attorneys who are not Registrants must also submit, at the time of filing, a paper copy of the petition or complaint which will be stamped "received" and returned to the attorney.
- (4) Requirements for Registrants filing electronically and for parties without legal representation are not affected by this Standing Order.
- (5) Any request for a waiver of the requirement of this order must be presented by motion to the Chief Judge of the Bankruptcy Court.

Dated: December 22, 2004


Chief Judge Eugene R. Wedoff
for the Court